

Senior Patrol Leader (1)

The senior patrol leader is the top leader of the troop. He is responsible for the troop's overall operation. With guidance from the Scoutmaster, he takes charge of troop meetings, of the patrol leaders' council, and of all troop activities, and he does everything he can to help each patrol be successful. The senior patrol leader presides over the patrol leaders' council and works closely with each patrol leader to plan troop meetings and make arrangements for troop activities.

- As the senior scout and leader of the troop, SPL must lead by example and be a role model for all other scouts
- Responsible for planning and executing weekly troop activities
- Emails scribe a weekly agenda and announcements to be sent to the troop each Sunday night
- Leads opening and closing of weekly troop meetings and enlists support from scouts for flags, readings, and other activities
- Assists in Court of Honor Ceremonies through preparation, management and Master of Ceremonies with ASPL's
- Organizes and leads Patrol Leaders Council meetings and maintains agenda
- Ensures trips and outings have proper patrol coverage

Assistant Senior Patrol Leaders (2)

The assistant senior patrol leader works closely with the senior patrol leader to help the troop move forward and serves as acting senior patrol leader when the senior patrol leader is absent.

- As senior scouts and leaders of the troop, ASPL's must lead by example and be a role model for all other scouts
- ASPL's assign roles of responsibility and ensures they are being carried out in a proper fashion
- Works with SPL to organize weekly troop meeting opening and closing ceremonies
- Assists in Court of Honor Ceremonies through preparation, management and Master of Ceremonies with SPL

- Fills in for SPL to run weekly and Patrol Leaders Council meetings when needed

Patrol Leaders

The patrol leader is the top leader of a patrol. He represents the patrol at all patrol leaders' council meetings and the annual program planning conference and keeps patrol members informed of decisions made. He plays a key role in planning, leading, and evaluating patrol meetings and activities and prepares the patrol to participate in all troop activities. The patrol leader learns about the abilities of other patrol members and fully involves them in patrol and troop activities by assigning them specific tasks and responsibilities. He encourages patrol members to complete advancement requirements and sets a good example by continuing to pursue his own advancement.

- Maintains order within the patrol and leads by example, particularly with the younger scouts in the patrol
- Acts as the primary point of contact for SPL initiatives and makes Patrol members aware of troop activities, sign ups and obligations
- Ensures proper coverage during trips and outings through coordination with other Patrol Leaders. Patrols should contain 4-6 scouts during camping trips and outings. If there is a shortage of those attending within the individual patrol, the Patrol Leader must coordinate a combined Patrol with other Patrol Leaders. If both Patrol Leaders will not attend the outing, they must assign a temporary Trip Patrol Leader in their absence (if present an APL).
- The Trip Patrol Leader assigns a Trip Patrol Quartermaster for each separate outing based on attendees and ensures proper coverage of other positions such as scout in charge of acquisition of supplies, cook, prep cook, cleanup, etc.
- The Patrol Leader ensures the Patrol has planned properly and has the supplies needed for each outing. If they will not be in attendance, the Patrol Leader works with the temporary Patrol Leader to coordinate the trip. ***The Patrol Leader is responsible for his Patrol even in his absence.***

Troop Guides (2)

The troop guide is both a leader and a mentor to the members of new Scouts in the patrols. He helps the patrol leader of the new-Scout patrol provide direction, coaching, and support. The troop guide is not a member of another patrol

- Works with Pack 28 to help mentor Cub Scouts
- Attends Pack meetings once per month to show Troop 28 presence and provide short presentations on what it means to be a Boy Scout
- Attends and participates in Cub Scout Blue and Gold Ceremony with the Scoutmaster
- Coordinates the Arrow of Light Crossover Ceremony
- Makes crossover Boy Scouts feel welcomed and comfortable in the Troop
- Works with first year Scouts to educate on troop advancement policies
- Helps coordinate Arrow of Light campout and education posts
- Helps first year scouts with tenderfoot advancements

Quartermaster – (1)

The quartermaster is the troop's supply boss. He keeps an inventory of troop equipment and sees that the gear is in good condition. He works with patrol quartermasters as they check out equipment and return it, and at meetings of the patrol leaders' council he reports on the status of equipment in need of replacement or repair.

- Maintains the Troop trailer in an orderly fashion
- **Each Trip Patrol Quartermaster must keep track of cooking gear and utensils as well as tents. Only Quartermasters should obtain items from the trailer during trips and outings and ensure that they are returned to their proper place. It is the Trip Patrol Quartermasters responsibility to assign who will bring tents home for airing out and repackaging.**
- **After trips and outings, both the Trip Patrol Quartermaster and Troop Quartermaster will together ensure tents are returned and logged back in proper order**
- Troop Quartermaster will clean out and inventory the Troop trailer once per year with the help of leaders, prior to Boy Scout Summer Camp

Scribe (1)

- The scribe attends meetings of the patrol leaders' council and keeps a record of the discussions.
- Compiles emails with the weeks itinerary from SPL, announcements from leaders and items from Scoutmaster to distribute to the Troop each Sunday night.
- Maintains the notes from Patrol Leader Council on future troop activities and any other items of importance
- Works with the Webmaster and Historian to write blogs on activities, events, trips and achievements

Historian (1)

The historian collects and preserves troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia and makes materials available for Scouting activities, the media, and troop history projects.

- Works with Scribe and Webmaster to create blogs for the website
- Gathers photos of scout events and works with Webmaster to upload them to website.
- Maintains and updates the troop bookcase display at Hebron Elementary School with current Troop 28 information and listing of Eagle Scouts
- Plots Troop 28 Eagle Projects on a Hebron map to illustrate activities and enhancements throughout the town and adds them to the website
- Researches background on Troop 28 origins and participants of significance
- Works with Hebron Historical Society and Senior Scouts during Eagle Projects to help coordinate cemetery refurbishment projects and other historical town events

Librarian – (1)

The Troop Librarian oversees the care and use of troop books. He checks out these materials to Scouts and leaders and maintains records to ensure that

everything is returned. He may also suggest the acquisition of new literature and report the need to repair or replace any current holdings.

- Responsible for sending out monthly scout related articles which will be provided to the Scribe and emailed to the troop. The article will represent an event, person or action of significance related to the scout law, an educational article related to a scout skill or some other scout related item
- Works to maintain an updated listing of Troop 28 Merit Badge Counselors and assists in preparation and coordination of Merit Badge offerings and weekend events

Instructors (2)

- Works with SPL, ASPL's and Scoutmaster to ensure scouts serving in roles of responsibility understand and carry out their functions within the troop
- Participate in Newbie Campout to educate new scouts on basic scouting skills, obtainment of Totin' Chip, etc.
- Works with Scoutmaster, Troop Guides, SPL and ASPL's on special assistance with scouts needing advancement
- Helps coordinate and assists in Merit Badge offerings and Merit Badge weekends
- Helps to coordinate Scouting for Food drive and fundraising events

Order of the Arrow Troop Representative

The Order of the Arrow representative serves as a communication link between the troop and the local Order of the Arrow lodge. By enhancing the image of the Order as a service arm to the troop, he promotes the Order, encourages Scouts to take part in all sorts of camping opportunities.

Bugler

The bugler plays the bugle (or a similar instrument) to mark key moments during the day on troop outings, such as reveille and lights out. He must know the required bugle calls and should ideally have earned the Bugling merit badge.

Troop Webmaster

- The troop webmaster is responsible for maintaining the troop's website.
- Updates and maintains website with current monthly events
- Works with Scribe and Historian to upload blog posts
- Receives photos from Historian and other individuals to update photos
- Develops registration forms and PayPal links for troop outings
- Updates fundraising tab with current programs and ways to support the troop